



The **ANNUAL** meeting of **HUNTINGDONSHIRE DISTRICT COUNCIL** will be held as a **REMOTE MEETING VIA MICROSOFT TEAMS** on **WEDNESDAY, 17 JUNE 2020** at **6:00 PM** and you are requested to attend for the transaction of the following business:-

## **AGENDA**

### **PRAYER**

The Reverend Mark Amey will open up the meeting with prayer.

### **APOLOGIES**

#### **1. ELECTION OF CHAIRMAN**

To elect a Chairman of the Council for the ensuing Municipal Year.

#### **2. VOTE OF THANKS TO RETIRING CHAIRMAN**

To propose a vote of thanks to the retiring Chairman.

#### **3. MINUTES** (Pages 5 - 16)

To approve as a correct record the Minutes of the meeting held on 26th February 2020.

#### **4. MEMBERS' INTERESTS**

To receive from Members declarations as to disclosable pecuniary or non-statutory disclosable in relation to any Agenda item. See Notes below.

#### **5. APPOINTMENT OF VICE-CHAIRMAN**

To appoint a Vice-Chairman of the Council for the ensuing Municipal Year.

#### **6. APPOINTMENT OF CABINET AND CABINET ASSISTANTS**

The Executive Leader to announce the names of –

- a) a maximum of nine Councillors who shall be Members of the Cabinet, including the name of the Deputy Executive Leader; and
- b) his proposals for Cabinet Assistants for the forthcoming Municipal Year.

## **7. REPRESENTATION OF POLITICAL GROUPS ON DISTRICT COUNCIL COMMITTEES AND PANELS (Pages 17 - 24)**

To consider a report by the Elections and Democratic Services Manager on the representation of political groups on Committees and Panels, etc in accordance with Section 15 of the Local Government and Housing Act 1989 and the District Council's Constitution.

## **8. OVERVIEW AND SCRUTINY PANELS**

To appoint to:

Overview and Scrutiny Panels (Performance and Growth)	12 Members
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Overview and Scrutiny Panels (Customers and Partnerships)	12 Members
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## **9. COMMITTEES**

To appoint to:-

Development Management Committee	16 Members (to include 1 Member of the Cabinet).
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Corporate Governance Committee	12 Members.
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Licensing Committee	12 Members (to include 1 Member of the Cabinet).
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Licensing & Protection Committee	12 Members (to include 1 Member of the Cabinet).
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Employment Committee	8 Members (to include 1 Member of the Cabinet).
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Senior Officers Committee	5 Members (4 Members of the Council and the relevant Executive Councillor in relation to the post to be filled).
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15 Members

Appeals Sub-Group (a pool of Members from which the Elections and Democratic Services Manager is authorised to convene a meeting of the Appeals Sub Committee comprising up to 5 members [excluding Members of the Employment Committee and the Senior Officers Committee to determine appeals under the Council's disciplinary and appeals procedure).

**10. HUNTINGDONSHIRE DISTRICT COUNCIL VENTURES LTD - SHAREHOLDER REPRESENTATIVES AND REFERENCE GROUP**

- a) To appoint a Shareholder Representative to act on behalf of the Council as Shareholder of the Council's Local Authority Trading Company.
- b) To appoint four Councillors to the Shareholder Reference Group.

**11. CAMBRIDGESHIRE AND PETERBOROUGH COMBINED AUTHORITY - MEMBERSHIP AND OTHER APPOINTMENTS (Pages 25 - 32)**

To consider a report detailing appointments to the Cambridgeshire and Peterborough Combined Authority for the 2020/21 Municipal Year.

**FOR INFORMATION (Pages 33 - 38)**

9th day of June 2020



Head of Paid Service

**Disclosable Pecuniary Interests and Non-Statutory Disclosable Interests**

Further information on [Disclosable Pecuniary Interests and Non - Statutory Disclosable Interests is available in the Council's Constitution](#)

**Filming, Photography and Recording at Council Meetings**

The District Council permits filming, recording and the taking of photographs at its meetings that are open to the public. It also welcomes the use of social networking and micro-blogging websites (such as Twitter and Facebook) to communicate with people about what is happening at meetings.

Arrangements for these activities should operate in accordance with [guidelines](#) agreed by the Council.

**Please contact Mrs Lisa Jablonska, Elections and Democratic Services Manager, Tel No. 07810 637503/e-mail Lisa.Jablonska@huntingdonshire.gov.uk if you have a general query on any Agenda Item, wish to tender your apologies for absence from the meeting, or would like information on any decision taken by the Council.**

Specific enquiries with regard to items on the Agenda should be directed towards the Contact Officer.

Members of the public are welcome to attend this meeting as observers except during consideration of confidential or exempt items of business.

Agenda and enclosures can be viewed on the [District Council's website](#).

### **Emergency Procedure**

In the event of the fire alarm being sounded and on the instruction of the Meeting Administrator, all attendees are requested to vacate the building via the closest emergency exit.

## HUNTINGDONSHIRE DISTRICT COUNCIL

MINUTES of the meeting of the COUNCIL held in the Civic Suite, Pathfinder House, St Mary's Street, Huntingdon PE29 3TN on Wednesday, 26 February 2020

PRESENT: Councillor R J West – Chairman.

Councillors R E Bellamy, Mrs M L Beuttell, G J Bull, E R Butler, S Bywater, J R Clarke, J C Cooper-Marsh, S J Corney, J W Davies, D B Dew, Ms A Diaz, Mrs A Dickinson, R Fuller, I D Gardener, Dr P L R Gaskin, D A Giles, Mrs S A Giles, J A Gray, M S Grice, K P Gulson, M J Humphrey, P Kadewere, D N Keane, C J Maslen, H V Masson, L W McGuire, D J Mead, J Neish, J M Palmer, K I Prentice, Roberts, T D Sanderson, Mrs P E Shrapnel, Mrs S Smith, Mrs J Tavener, D Terry, R G Tuplin, D M Tysoe and Mrs S R Wilson.

APOLOGIES: Apologies for absence from the meeting were submitted on behalf of Councillors T D Alban, B S Banks, S M Burton, B S Chapman, Mrs S Conboy, S J Criswell, Dr N Johnson, J P Morris and S Wakeford.

### 53 PRAYER

Pastors Joyce of the International Prayer Church opened the meeting with a prayer.

### 54 MINUTES

The Minutes of the meeting of the Council held on the 4th December 2019 were approved as a correct record and signed by the Chairman.

### 55 MEMBERS' INTERESTS

No declarations were received.

### 56 LOCAL GOVERNMENT ACT 1972: SECTION 89 ALCONBURY WARD AND ST IVES EAST WARD

The Returning Officer reported that following by-elections in the Alconbury Ward on 12th December 2019 and St Ives East Ward on 13th February 2020, Councillor Ian Gardener and Councillor Adam Roberts respectively had been elected to the District Council.

Councillors Gardener and Roberts expressed their appreciation to their respective electorates following their recent election successes, as well as Officers for their continued dedication and commitment in supporting these processes.

## **57 CHAIRMAN'S ENGAGEMENTS AND ANNOUNCEMENTS**

The Council noted those engagements attended by the Chairman and Vice-Chairman since the last meeting (a copy of which is appended in the Minute Book).

## **58 2020/21 BUDGET AND MEDIUM TERM FINANCIAL STRATEGY (2021/22 TO 2024/25)**

In conjunction with a report by the Head of Resources and PowerPoint presentation (copies of which are appended in the Minute Book), Councillor J A Gray, Executive Councillor for Strategic Resources, presented to Members the 2020/21 Revenue Budget, the Medium Term Financial Strategy (MTFS) for the period 2021/22 to 2024/25, the Fees and Charges schedule for 2020/21, the Treasury Management Strategy, the Capital Strategy, the Investment Strategy and the Flexible Use of Capital Receipts Strategy for 2020/21 and other associated matters for the Council's consideration and approval.

In accordance with Section (30)2 of the Local Government Finance Act 1992, the Council also considered proposals for levels of Council Tax in 2020/21 for various parts of the Huntingdonshire district.

In his opening remarks on completion of the Budget and MTFS, Councillor Gray referred to the time and effort involved with the long process that began in May 2019 and conveyed his gratitude to the Officers that had assisted, including the Managing Director and her staff, as well as the S151 Officer in the guise of Mr C Mason that had commenced this work at the beginning and had been concluded by Mrs C Edwards and well as his Cabinet Member colleagues.

Members attention was drawn to the Plan on a Page for the Council that had shown a clear strategy for a sustainable and balanced budget including a proposed Council Tax increase of 2.6% for 2020/21. It was noted that the proposed budget deficit by 2024/25 was now £0.5m compared with £1.25m in 2020/21 and this had been achieved whilst retaining and enhancing core services, as well as delivering the Conservative Party manifesto set out by the Group in 2018. These included a dramatic drop in the use of B & B accommodation for homelessness, continuation of a free green waste collection service, increasing recycling rates, investment in Hinchingsbrooke Country Park, a new Local Plan channelling housing and employment growth, One Leisure capital investment and an effective Transformation programme structured at providing a vision, direction and financial stability to enable residents to thrive.

Members noted that the revenue changes to the budget in respect of savings and additional income, service growth and capital had resulted in a net increase of 3% of the Council's budget as growth bids had been larger than anticipated, as well as some targets proven to be more stretching than originally planned resulting in schemes being put back in the budget.

In referring to the Commercial Investment Strategy (CIS), Councillor Gray explained that the Council had been close to completing the work set out after the CIS in 2015 that had been an important income stream to enable a balanced budget without the reliance on Central Government funding and the focus looking forward to the development of housing related acquisitions. Reference was also

made to the budget assumption that Council Tax would increase by 2.6% per annum across the term of the MTFS.

Members attention was drawn to the impact on the revenue reserves with the removal of the grant settlement from Government, increase in Council Tax and the savings, income and growth in the budget, together with the expectation of a minimum level of reserves of 15% but may be impacted if the Council takes the decision with regard to future investment in the town centres but would ensure that the Council were kept informed of any such impact.

Councillor Gray drew attention to an increase in the draft Capital Programme and the importance of the inclusion of such investments as the funding of Disabled Facilities Grants (DFGs) to enable individuals to remain in their own homes with adaptations. Further attention was also drawn to the Treasury Management activity that the Council was expected to undertake during 2020/21 in terms of its borrowing and investments, with the policy expected to mirror previous years in terms of affordability and reducing overall treasury risk.

In concluding, Councillor Gray reported to Members that the proposed budget for 2020/21 should not give Members significant concerns over the Council's financial position and represented a sound and balanced budget.

Councillor Gray moved the recommendations which were duly seconded by the Executive Leader, Councillor R Fuller.

In response and on behalf of the HDC Independent Group and Leader of the Principal Opposition Group, Councillor T D Sanderson thanked Councillor Gray for his presentation and the contribution by Mrs Edwards as S151 Officer. In so doing, he commended the continued contribution to DFGs and reduction in spend on temporary accommodation for the homeless but outlined his concern that that Council still continued to face significant financial challenges with a deficit of nearly £0.5m by the end of the MTFS. He further referred to the improvements with more modest financial projections for One Leisure and although supported the inclusion of Civil Parking Enforcement suggested that this went against the recent introduction of the Council's Car Parking Strategy. In supporting the proposed Council Tax increase that had been presented in accordance with the average wage increase, concern was expressed that average wages had fallen in comparison in Huntingdonshire and questioned whether this would be reflected in the MTFS.

In response, Councillor Gray indicated that the concerns expressed regarding the deficit would be tackled and welcomed the realism with One Leisure budgeting, but this needed to be managed carefully alongside the turnover of the service and disputed the reference to the wage growth in Cambridgeshire but reduced situation in Huntingdonshire.

On behalf of the Liberal Democrat Group, Councillor M Grice reported that although it represented a balanced budget, it was also heavily reliant on reserves and if the savings would not be achieved the risks to the Council could be similar to that of Northamptonshire County Council and losing ability to control the Council's finances.

In response, Councillor Gray explained that the Council would be using reserves to cover a shortfall and money had been put into reserves in previous years to

take account of any drops in income. He further disagreed with the statement that the Council had been heavily reliant on reserves but the budget surplus in previous years had been managed to take account of requirements in future years when they would be needed.

Councillor P Kadewere, on behalf of the Labour Group, applauded the administration in the delivery of the proposed budget and welcomed the decision to raise Council tax to protect key services but questioned whether the District Council could approach Central Government for additional funding.

In response, Councillor Gray explained that there would be no opportunity for further Government grants following the announcement of the spending and fair funding review but had been pushing hard on the latter for it to work in the Council's favour based on its needs and resources.

Councillor D B Dew, Chairman of the Overview and Scrutiny Panel (Performance and Growth) explained to Members that the budget process had allowed all Members an opportunity to get involved in the budget setting process this year but had been disheartened to hear some feedback from Members and the decision taken to adopt an alternative strategy in previous years with contribution to reserves in light of the Government grant uncertainty had been the correct approach, otherwise the Council would be in a far worse position. Councillor Dew referred to the alternative budget that had been presented by the HDC Independent Group and encouraged other Groups to engage with the process at an early opportunity in July to start discussions.

In concluding the debate, Councillor Fuller, Executive Leader, refuted most of the opposition group's comments and was offended by the Liberal Democrat's suggestion that the Council was anywhere near Northamptonshire and suggested that this clearly indicated their lack of understanding of the budget process. In referring to the Civil Enforcement Parking proposal, he indicated that a commitment had been made to investigating a scheme and this would be presented through the normal cycle of meetings.

With reference to a suggested lack of vision in the budget, Councillor Fuller referred to the lack of engagement, with the exception of the HDC Independent Group, of all groups for alternative budget proposals. It was an essential requirement of the Council to set a budget in the interests of the communities and that supported the needs of the residents who required the services the most. Without the investment in the CIS the Council would be facing a large deficit in the MTFS and the Council had also committed to re-investment in High Streets, DFGs, homelessness and rough sleeping. Councillor Fuller concluded by reference to the delivery of services to support the changing future of Huntingdonshire in a positive way and urged Members to be proud of the benefits that could be delivered.

It having been previously moved and seconded, upon being put to the vote it was further

- a) that the proposed overall Budget 2020/21 and Medium Term Financial Strategy (MTFS) 2021/22 to 2024/25 (Appendix 1) to include the Revenue Budgets at Section 2, the Capital Programme at Section 3 and the 2020/21 Fees and Charges at Section 7, Annex A;



- b) that an increase of 2.6% Council Tax for 2020/21 be approved, i.e. the Band D Charge will increase to £145.86;
- c) **that the Council note the Council Tax Base for the whole Council area and individual Towns and Parishes (para 6.2) as approved by Cabinet on the 4th December 2019 (and subsequent publication as a key decision).**  
*The tax base (T) which is the amount anticipated from a District Council Tax of £1 is £62,854;*
- d) that the following amounts calculated by the Council for 2020/21 in accordance with the requirements of the Local Government Finance Act 1992 as amended by the Localism Act 2011 (the Act), the Local Government Finance Act 2012 and associated regulations :-
- i. the aggregate of the amounts which the Council estimates for the items set out in Section 31A(2) (a) to (f) of the Act  
**Gross revenue expenditure including benefits, Town/Parish Precepts £79,755,973**
  - ii. the aggregate of the amounts which the Council estimates for the items set out in Section 31A (3) (a) to (d) of the Act  
**Revenue income including reimbursement of benefits, specific and general grants, use of reserves and any transfers from the collection fund. £63,134,970**
  - iii. the amount by which the aggregate at (i) above exceeds the aggregate at (ii) above in accordance with Section 31A (4) of the Act  
**This is the "Council Tax Requirement" including Parish/Town Precepts (item i minus item ii). It is the cash sum to be funded from District, Town and Parish Council Taxes. £ 16,421,003**
  - iv. the Council Tax requirement for 2020/21 divided by the tax base (T) in accordance with Section 31B (1) of the Act  
**District plus average Town/Parish Council Tax (item iii divided by District taxbase) £261.26**
  - v. the aggregate of all "Special Items" referred to in Section 34(1) of the Act.  
**The total value of Parish/Town precepts included in i and iii above. £7,252,766**
  - vi. the Basic Amount of Council Tax for 2019/20 being item iv less item v divided by the tax base (T) in accordance with Section 34 (2) of the Act  
**The District Council's Band D Tax for 2020/21 £145.86**
  - vii. the basic amounts of Council Tax for 2020/21 for those parts of the District to which one or more special items (Parish/Town precepts) relate in accordance with Section 34 (3) of the Act are shown by adding the Huntingdonshire District Council amount to the appropriate Parish Council amount in column "band D" set out in Table 1 attached.

viii.the amounts to be taken into account for 2020/21 in respect of categories of dwellings listed in particular valuation bands in accordance with Section 36 (1) of the Act are shown by adding the Huntingdonshire District Council amount to the appropriate Parish Council amount for each of the valuation bands in the columns "bands A to H" set out in Table 1 attached;

e) that the amounts of precept issued to the Council by Cambridgeshire County Council, Cambridgeshire Police Authority, Cambridgeshire & Peterborough Fire Authority and for each Parish Council for each of the categories of dwellings listed in different valuation bands in accordance with Section 40 of the Act shown in para 6.3 attached be noted;

f) that, having regard to the calculations above, the Council, in accordance with Section 30 (2) of the Act, hereby sets the figures shown in para 6.4 as the amounts of Council Tax for 2020/21 for each of the categories of dwelling shown. ***This is the total Council Tax to be collected, incorporating the requirements of all of the relevant bodies, for each town or parish area;***

g) the Council notes that, in accordance with Section 52ZB of the Local Government Finance Act 1992, the basic amount of its Council Tax for 2020/21 is not excessive. ***The basic amount at b(vi) above is not excessive as defined by the Government.***

#### **Tax Base 2020/21**

Abbotsley	260
Abbots Ripton	133
Alconbury	574
Alconbury Weston	292
Alwalton	119
Barham & Woolley	30
Bluntisham	746
Brampton	2253
Brington & Molesworth	173
Broughton	95
Buckden (incorporating Diddington)	1196
Buckworth	54
Bury	639
Bythorn & Keyston	150
Catworth	161
Chesterton	62
Colne	372
Conington	74
Covington	45
Denton & Caldecote	27
Earith	599
Easton	76
Ellington	242
Elton	289
Farcet	528
Fenstanton	1273

Folksworth & Washingley	348
Glatton	133
Godmanchester	2759
Grafham	235
Great & Little Gidding	125
Great Gransden	446
Great Paxton	365
Great Staughton	326
Haddon	23
Hail Weston	245
Hamerton & Steeple Gidding	53
Hemingford Abbots	332
Hemingford Grey	1282
Hilton	455
Holme	248
Holywell-cum-Needingworth	985
Houghton & Wyton	782
Huntingdon	7643
Kimbolton & Stonely	598
Kings Ripton	84
Leighton Bromswold	79
Little Paxton	1552
Morborne	12
Offord Cluny & Offord D'Arcy	530
Old Hurst	102
Old Weston	99
Perry	268
Pidley-cum-Fenton	174
Ramsey	2902
St Ives	6010
St Neots	11074
Sawtry	1936
Sibson-cum-Stibbington	231
Somersham	1407
Southoe & Midloe	157
Spaldwick	247
Stilton	776
Stow Longa	69
The Stukeleys	864
Tilbrook	124
Toseland	38
Upton & Coppingford	89
Upwood & The Raveleys	434
Warboys	1525
Waresley-cum-Tetworth	144
Water Newton	41
Winwick	46
Wistow	226
Woodhurst	153
Woodwalton	83
Wyton-on-the-Hill	429
Yaxley	2951
Yelling	153

- h) that the future savings targets of £0.5m of Net Expenditure by 2024/25 be approved; and
- i) that the 2020/21 Treasury Management, Capital and Investment Strategies, MRP Statement and Flexible Use of Capital Receipts Strategy be approved.

In accordance with the Local Authorities (Standing Order) (England) (Amendment) Regulations 2014 the following Members voted for, against or abstained from the Motion -

For the Motion – Bellamy, Beuttell, Bull, Butler, Bywater, Clarke, Corney, Davies, Dew, Dickinson, Fuller, Gardener, Gaskin, Gray, Gulson, Kadewere, Keane, Masson, McGuire, Mead, Neish, Palmer, Prentice, Roberts, Tavener, Tuplin, Tysoe, and West.

Against the Motion – Cooper-Marsh, Diaz, S A Giles, Grice, Humphrey, Sanderson, Shrapnel, Smith, Terry and Wilson.

Abstentions – D A Giles and Maslen.

## **59 PAY POLICY STATEMENT 2020/21**

In compliance with the requirements of Sections 38 - 43 of the Localism Act 2011, Councillor D Keane, Executive Councillor for Corporate Services presented a report by the Strategic HR Manager (a copy of which is appended in the Minute Book) in connection with the District Council's Pay Policy Statement for 2020/21.

The Statement, which is required to be approved by the Council by 31st March 2020 and produced annually, detailed the Council's policies relating to Officer remuneration.

Having noted an amendment to the ratios listed in the Pay Multiples paragraph to 1:5.8 and 1:4.9, it was noted that a copy of the Pay Policy Statement would be publicised on the Council's website along with data on senior salaries under the Code of Recommended Practice for Local Authorities on Data Transparency 2011. Accordingly it was moved by Councillor Keane, duly seconded and

**RESOLVED**

that the Policy Statement for 2020/21 be approved.

## **60 QUESTIONS TO MEMBERS OF THE CABINET**

Arising from a question from Councillor G J Bull on the Council's policy on reducing climate change and efforts to mitigate the effects, Councillor Ms M Beuttell, Executive Councillor for Operations and Environment, reported that a full update on climate change by the Council would be presented to the Council in May 2020.

In response to a question by Councillor D A Giles on how the Council accounted for the reduced income in car parking of £2.4m as reported in the budget,

Councillor Ms Beuttell explained that this was attributed to technical issues resulting in a delay in the full roll-out of the programme of car parking changes.

Councillor T D Sanderson questioned when Members would have an opportunity to consider the impact of the car parking changes, whereby Councillor Ms Beuttell explained that the roll-out had still not been completed but could be reviewed in the Autumn.

Arising from a question by Councillor J C Cooper-Marsh on suggested changes to the operating tariff days, including the removal of free parking on Bank Holidays, Councillor Ms Beuttell confirmed that free parking remained in place on Sundays and Bank Holidays and encouraged Councillor Cooper-Marsh to share further details of the locations where he felt there may be anomalies.

In response to a question from Councillor A Roberts on the launch of the Training Shed with One Leisure, Councillor J M Palmer, Executive Councillor for Leisure and Health, explained that this complemented the One Leisure suite of activities but delivered a different type of activity and was unique to Huntingdonshire.

Councillor P Kadewere raised a question in relation to emerging concerns with the Coronavirus and impact in the District, whereby the Managing Director, Mrs J Lancaster, reassured Members that work was already underway by Officers working with Public Health England and other agencies planning for any necessary changes.

Following her attendance at the soft launch of the Training Shed and Members review of health and well-being, Councillor Ms S Smith raised a question in relation to how the most vulnerable people could access such facilities and whether there was any plans to extend this type of provision elsewhere. In response Councillor Palmer referred to the important role of the Active Lifestyles Team and their ongoing schemes, as well as the concessionary One Leisure membership scheme and expansion of the Training Shed concept would be dependent upon on the success of the St Ives provision.

## **61 LEAD AND DEPUTY INDEPENDENT PERSONS**

In conjunction with consideration of the item at the meeting of the Corporate Governance Committee on 22nd January 2020, the Chairman of the Committee, Councillor L W McGuire presented to the Council a report by the Elections and Democratic Services Manager (a copy of which is appended in the Minute Book) seeking the re-appointment of the Lead and Deputy Lead Independent Persons for a further two year period.

Councillor McGuire reminded Members that in accordance with the Localism Act 2011, it was necessary for the Council to appoint one or more Independent Persons and acquainted the Council with the backgrounds of the proposed appointments and their agreements to continue in their roles.

Whereupon, it was

**RESOLVED**

that the re-appointment of Mrs Gillian Holmes and Mr Peter Baker to the posts of Lead and Deputy Independent Persons respectively be reaffirmed

for a further two year period to 30th April 2022 without the need for further ratification in each year by the Council at its Annual Meeting.

## **62 COMMUNITY GOVERNANCE REVIEW - HOLME PARISH COUNCIL**

In conjunction with consideration of the item at the meeting of the Corporate Governance Committee on 22nd January 2020, the Chairman of the Committee, Councillor L W McGuire presented to the Council a report by the Elections and Democratic Services Manager (a copy of which is appended in the Minute Book) on a Community Governance Review of Holme Parish Council following a request from the Parish Council to increase its size from 7 to 9 Members.

Members were advised that a public consultation had taken place and the Parish Council had identified their preference for an implementation date of 7th May 2020, with the cost of the referendum being borne by the Parish Council. Whereupon, it was

RESOLVED

that a Reorganisation of Community Governance Order to be made in accordance with the Local Government and Public Involvement in Health Act 2007 for Holme Parish Council to increase the size from 7 to 9 parish councillors.

## **63 CAMBRIDGESHIRE AND PETERBOROUGH COMBINED AUTHORITY - UPDATE**

In conjunction with the decision summaries of the recent meetings of the Cambridgeshire and Peterborough Combined Authority, Councillors R Fuller and J Neish presented an update of their activities. Copies of the decision summaries are appended in the Minute Book. Particular attention was drawn to agreement to the launch of the public consultation on the Cambridge Autonomous Metro (CAM) in the early part of the New Year and encouraged all Members to share and participate. He further drew attention to the approval of the £100k Homes Business Case and welcomed the work to be undertaken to support bringing this in across the Combined Authority area. Finally Councillor Fuller was pleased to report that the National Non-Domestic Rates receipts split with the Combined Authority in relation to the Alconbury Enterprise Zone had been concluded with the District Council retaining the full receipt.

Arising from a question by Councillor D A Giles on how to influence the joined up thinking behind the CAM, A428 and East West Rail service and Councillor Fuller reminded Members of the Council's position and the views that had been presented in relation to the consultation that fully supported the proposal to ensure the maximum benefit for St Neots in terms of route options.

Councillor Neish reported upon the approval of their budget for 2020/21 and Medium Term Financial Plan and potential to look at a business case to support the inclusion of areas within the District as regional arms extensions to the CAM.

Councillors D B Dew provided an update on the Cambridgeshire and Peterborough Combined Authority Overview and Scrutiny Committee and particular mention was made of the discussion and debate on affordable housing.

Members were provided with an update on the Cambridgeshire and Peterborough Audit and Governance Committee by Councillor L W McGuire and Members noted discussion on delay with the auditing of accounts attributable to a resource issue similarly experienced by the Council, but they had received similar assurances that that the Combined Authority would not experience the same issue next year.

#### **64 OUTCOMES FROM COMMITTEES AND PANELS**

A copy of the list of meetings held since the last meeting of the Council held on 4th December 2019 is appended in the Minute Book and Members were advised that any issues or questions could be raised in relation to these meetings.

#### **65 VARIATIONS TO THE MEMBERSHIP OF COMMITTEES AND PANELS**

On the recommendation of the Executive Leader, Councillor R Fuller, it was

RESOLVED

- (a) that Councillor A Roberts be appointed to the membership of the Corporate Governance Committee;
- (b) that Councillor I D Gardener be appointed to the membership of the Development Management Committee;
- (c) that Councillor A Roberts be appointed to the membership of the Overview and Scrutiny Panel (Performance and Growth);
- (d) that Councillor I D Gardener be appointed to the membership of the Overview and Scrutiny Panel (Performance and Growth) in place of Councillor J W Davies; and
- (e) that Councillor I D Gardener be appointed to the Appeals Sub-Group.

The meeting ended at 8.52pm.

Chairman

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**Public  
Key Decision - No**

## **HUNTINGDONSHIRE DISTRICT COUNCIL**

**Title/Subject Matter:** Representation of Political Groups on District Council Committees and Panels.

**Meeting/Date:** Council – 17 June 2020

**Executive Portfolio:** Councillor R Fuller, Executive Leader.

**Report by:** Elections and Democratic Services Manager.

**Ward(s) affected:** All.

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### **Executive Summary:**

The Local Government and Housing Act 1989 and associated Regulations describe arrangements for achieving a balance on Committees etc, to reflect the representation of political groups and independent Members on the District Council. The Act requires the District Council to review the representation of different political groups at the time when the Authority holds its Annual Meeting and as soon as practicable and over one month after the last review if the Proper Officer receives a request to undertake a further review of the allocation of seats given a change to membership of a political group.

The proportionality requirements do not apply to the Cabinet and its membership will be determined by the Executive Leader

The Council is

### **RECOMMENDED**

**to determine the allocation of seats on District Council Committees/ Panels to political groups and to the non-aligned Members in accordance with the distribution illustrated in the attached Appendix and to note the requirements for appointments to advisory/sub-groups etc, in paragraph 5.3.**

## 1. INTRODUCTION

- 1.1 The Local Government and Housing Act 1989 and associated Regulations describe arrangements for achieving a balance on Committees etc, to reflect the representation of political groups and independent Members on the District Council. The Act requires the District Council to review the representation of different political groups at the time when the Authority holds its Annual Meeting and as soon as practicable and over one month after the last review if the Proper Officer receives a request to undertake a further review of the allocation of seats given a change to membership of a political group.

## 2. PRINCIPLES OF PROPORTIONALITY

- 2.1 Members are reminded that in performing the duty to review representation, the Council must, so far as reasonably practicable, only determine the allocation of seats having regard to the following principles –

- ◆ that not all the seats are allocated to the same political group;
- ◆ that the majority of seats are allocated to the political group which forms a majority of the Council's membership; and
- ◆ that the number of seats allocated is in the same proportion as is borne by the number of Members of a political group to the membership of the Council.

- 2.2 Currently it is open to the Council to approve alternative arrangements otherwise than in accordance with the principles of proportionality providing that the alternative arrangements are approved without any Member voting against them.

## 3. CONSTITUTION OF POLITICAL GROUPS

- 3.1 The constitution of political groups on the Council is currently as follows:-

<b>Name of Group</b>	<b>No. of Members</b>
Conservative	30
HDC Independent Group	10
Liberal Democrat	7
Labour	4

There is now one Member of the Council who is not aligned to a political group.

- 3.2 The membership of groups in proportion to the total membership of the Council is therefore as follows:-

	<b>%</b>
Conservative	57.69
HDC Independent Group	19.23

Liberal Democrat	13.46
Labour	7.69

The Independent Members represent 1.92 % of the membership of the Council.

#### 4. LOCAL GOVERNMENT ACT 2000

4.1 Under the Local Government Act 2000, the proportionality requirements do not apply to the Cabinet or to any Sub-Groups or Sub-Committees, which the Cabinet may appoint. Appointment of the Cabinet also lies with the Executive Leader of the Council. The number of seats to which the Council can appoint to is 72

4.2 The following requirements of the Act also need to be adhered to by the Council in determining the membership of Panels, etc. –

- ◆ the Cabinet may not include either the Chairman or Vice-Chairman of the Council;
- ◆ Overview and Scrutiny Panels may not comprise any Member of the Cabinet;
- ◆ the Executive Leader, Deputy Executive Leader and any Member of the Cabinet shall not be elected as Chairman of any Committee or Panel other than any that may be appointed by the Cabinet.

4.3 The Constitution also provides for the Development Management Committee, Licensing and Protection Committee, the Employment Committee and the Licensing Committee to include the relevant Executive Councillor within their respective membership.

**The Constitution provides that every Member of the Council shall be appointed to serve on a minimum of one Overview and Scrutiny Panel, or Committee of the Council or the Cabinet.**

#### 5. PROPORTIONALITY

5.1 Excluding the Cabinet, the aggregate number of seats on Committees is now 72. Using the proportionality percentage referred to in paragraph 3.2 and rounding up or down as appropriate, produces the following entitlement –

	<b>Seats</b>
Conservative Group	42
HDC Independent Group	14
Liberal Democrat Group	10
Labour	5
Independent Members	1

5.2 Applying the principles of the Act and, similarly, rounding the figures as necessary, gives the distribution as set out in the Appendix.

- 5.3 The principles of proportionality apply similarly to advisory/sub-groups appointed or nominated by committees and regard must be given to the following examples of entitlements to seats:-

No. of Members on Sub-Group, etc	Proportion of Members from Political Groups				
	Cons	HDC Ind Group	Lib Dem	Labour	Ind
3	2	1	0	0	0
4	2	1	1	0	0
5	3	1	1	0	0
6	3	1	1	1	0
7	4	1	1	1	0
8	5	1	1	1	0
9	5	2	1	1	0
10	6	2	1	1	0

- 5.4 The Cabinet may not delegate any of its functions to non-Cabinet Members. Therefore any Sub-Group of the Cabinet that is exercising any decision-making powers delegated to it by the Cabinet must only include Cabinet Members. This does not prevent any Advisory Group appointed by the Cabinet that has no decision-making powers and whose terms of reference are merely advisory from including non-Cabinet Members.

## 6. REASONS FOR THE RECOMMENDED DECISIONS

- 6.1 The Council is invited to determine the allocation of seats on District Council Committees to political groups and to the non-aligned Members in accordance with the distribution illustrated in the attached Appendix and to note the requirements for appointments to advisory/sub groups etc, in paragraph 5.3. The proportionality requirements do not apply to the Cabinet and its membership will be determined by the Executive Leader
- 6.2 The opportunity otherwise is available currently to allocate seats in accordance with an alternative arrangement, with the exception of the Cabinet, provided this arrangement is approved by the Council with no Member voting against.


## 7. LIST OF APPENDICES INCLUDED

Appendix A - Schedule of Allocations

## BACKGROUND PAPERS

Local Government and Housing Act 1989  
 Local Government Act 2000  
 Localism Act 2011  
 District Council Constitution

## **CONTACT OFFICER**

Lisa Jablonska  
Elections and Democratic Services Manager  
 (01480) 388004

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## APPENDIX A – SCHEDULE OF ALLOCATIONS

Committee / Panel	No. of Seats*	No. of Ex-officio	Title of Ex-officio	Cons	HDC Ind Group	Lib Dem	Lab	Inds	Cons	HDC Ind Group	Lib Dem	Lab	Inds
Corporate Governance Committee	12	0		6.92	2.31	1.62	0.92	0.23	7	2	2	1	0
Development Management Committee	16	1	Not defined	9.23	3.08	2.15	1.23	0.31	9	3	2	1	1
Employment Committee	8	1	Not defined	4.62	1.54	1.08	0.62	0.15	5	2	1	0	0
Licensing & Protection Committee / Committee	12	1	Not defined	6.92	2.31	1.62	0.92	0.23	7	2	2	1	0
Overview & Scrutiny Panel (Performance and Growth)	12	0		6.92	2.31	1.62	0.92	0.23	7	2	2	1	0
Overview & Scrutiny Panel (Customers and Partnerships)	12	0		6.92	2.31	1.62	0.92	0.23	7	3	1	1	0
<b>TOTAL</b>	<b>72</b>	<b>3</b>							<b>42</b>	<b>14</b>	<b>10</b>	<b>5</b>	<b>1</b>

\* The allocation of these seats must be balanced so that the total entitlement to seats on each group is not exceeded.

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**Public**  
**Key Decision - No**

## **HUNTINGDONSHIRE DISTRICT COUNCIL**

**Title/Subject Matter:** **Cambridgeshire and Peterborough Combined Authority – Membership and other Appointments.**

**Meeting/Date:** **Council -**

**Report by:** **Managing Director**

---

### **Executive Summary:**

**This report requests the Council to make appointments to the Cambridgeshire and Peterborough Combined Authority for the municipal year 2020/2021.**

### **Recommendation:**

**That Full Council makes the following appointments/nominations to the Cambridgeshire and Peterborough Combined Authority for the municipal year 2020/2021:**

- (a) appoint the Leader of Council to act as the Council's appointee to the Combined Authority and the Deputy Leader to act as the substitute member;**
- (b) nominate two members from the relevant parties as indicated in Appendix 1, to the Overview and Scrutiny Committee and two substitute members from the same political parties as those appointed;**
- (c) nominate one member from the relevant party as indicated in Appendix 2, to the Audit and Governance Committee and one substitute member from the same political party; and**
- (d) authorise the Managing Director to make any amendments to the appointments to the Overview and Scrutiny Committee and the Audit and Governance Committee in consultation with the Political Group Leaders, if the political balance is amended by the Combined Authority between now and the next Council meeting.**

## 1. BACKGROUND

- 1.1. In accordance with the Cambridgeshire and Peterborough Combined Authority Order 2017, each Constituent Council must appoint one of its elected members and a substitute member to the Combined Authority. This is normally the Leader. The Council is asked to appoint a member and substitute member for the municipal year 2020/21.

### **Non-Executive Committees**

- 1.2 The Combined Authorities (Overview and Scrutiny Committees, Access to Information and Audit Committees) Order 2016 requires the Combined Authority to establish an Overview and Scrutiny Committee and an Audit Committee. The Order sets out the rules for membership. The membership of the Overview and Scrutiny and the Audit Committees as a whole should reflect so far as reasonably practicable the balance of political parties of the constituent councils when taken together. The balance is based on membership of political parties, not political groups, on constituent councils across Cambridgeshire and Peterborough.
- 1.3 There being no local elections held in May 2020 the Combined Authority has reviewed the political balance on constituent councils, based upon by-elections held throughout municipal year 2019/20 and has requested constituent councils to make the following appointments to these committees.

### **Overview and Scrutiny Committee**

- 1.4 The Combined Authority agreed that to ensure an equitable representation across each constituent authority, two members from each council should be appointed to the Overview and Scrutiny Committee representing a total membership of fourteen members.
- 1.5 The implications of applying political proportionality to a fourteen member Overview and Scrutiny Committee are detailed in **Appendix 1**.
- 1.6 The Council is required to nominate two members from the relevant parties as indicated in Appendix 1, to the Overview and Scrutiny Committee for the municipal year 2020/21 based on the political balance set out in Appendix 1.

### **Audit and Governance Committee**

- 1.7 The Combined Authority agreed to establish an Audit and Governance Committee consisting of seven constituent members: one member from each constituent council.
- 1.8 The implications of applying political proportionality to a seven member Audit and Governance Committee are detailed in Appendix 2. The Council is required to nominate one member from the relevant party as indicated in Appendix 2, to sit on the Audit and Governance Committee

for the municipal year 2020/21 based on the political balance set out in Appendix 2.

### **Substitute members**

- 1.9 The Combined Authority has agreed that substitute members should be appointed for each position on the Audit and Governance Committee and the Overview and Scrutiny Committee. Any substitute members should come from the same party as the Member they are substituting for to maintain political balance.
- 1.10 For the Overview and Scrutiny Committee, the quorum set down in legislation is two thirds of the total membership. Therefore, it is preferable to appoint two substitute members in case both members are absent from a meeting and require a substitute.

## **2. CONCLUSION**

- 2.1 All appointments and nominations made by constituent councils will be reported to the Combined Authority's annual meeting on 3 June 2020.
- 2.2 The political balance calculations in the Appendices are based on up to date statistics given by constituent councils and take account of the outcome of constituent council by-elections in 2019/20.
- 2.3 If there are consequential changes to the overall political balance, the Combined Authority may need to review the membership and the allocation of seats to political parties on the above committees. The Monitoring Officer will advise constituent councils if any subsequent changes have been necessary, and whether any changes need to be made to their nominations.
- 2.4 If there is no provision in constituent council's standing orders, the Council may wish to consider giving delegated powers for the Managing Director to approve any consequential changes to these appointments in consultation with the relevant Party Group leaders.

## **3. FINANCIAL IMPLICATIONS / EQUALITY IMPACT ASSESSMENT**

- 3.1 In accordance with the Cambridgeshire and Peterborough Combined Authority Order 2017, no remuneration is to be payable by the Combined Authority to its members.

## **4. LEGAL IMPLICATIONS**

- 4.1 These are set out in the report. The Combined Authorities (Overview and Scrutiny Committees, Access to Information and Audit Committees) Order 2016 requires a combined authority to ensure that the members of the committee taken as a whole reflect so far as reasonably practicable the balance of political parties for the time being prevailing among members of the constituent councils when taken together.

**5. LIST OF APPENDICES INCLUDED**

Appendix 1 – Overview and Scrutiny Committee of 14  
Appendix 2 – Audit and Governance Committee of 7

**6. BACKGROUND PAPERS**

Council Agenda and Minutes – 16 November 2016, 22 February 2017,  
17 May 2017, 23 May 2018 and 15 May 2019

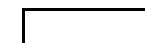
**CONTACT OFFICER**

Name/Job Title: Lisa Jablonska, Elections and Democratic Services Manager  
Tel No: (01480) 388004  
Email: Lisa.Jablonska@huntingdonshire.gov.uk

**APPENDIX 1**

**Overview and Scrutiny Committee of 14  
POLITICAL BALANCE ACROSS THE COUNTY as at 8 May 2020**

	Total	Vacancy	Conservative	Labour	Liberal Democrats	Independent	Green	St. Neots Independent	Liberal Party	Werrington First	HDC Independent	Total	Entitlement
CAMBRIDGESHIRE	2		35	7	16	1		2				61	1 Conservative; 1 Lib Dem
CAMBRIDGE CITY	2			26	15	1						42	1 Labour; 1 Lib Dem
EAST CAMBS.	2		15		11	2						28	1 Conservative; 1 Lib Dem
FENLAND	2		25		2	10	1					38	2 Conservative
HUNTINGDONSHIRE	2		30	4	7	1					10	52	1 Conservative; 1 Lib Dem
PETERBOROUGH	2		27	17	9		2		1	3		59	1 Conservative; 1 Labour
SOUTH CAMBS.	2		11	2	30	2						45	1 Lib Dem; 1 Conservative
<b>TOTAL</b>	<b>14</b>	<b>0</b>	<b>143</b>	<b>56</b>	<b>90</b>	<b>17</b>	<b>3</b>	<b>2</b>	<b>1</b>	<b>3</b>	<b>10</b>	<b>325</b>	
POLITICAL BALANCE %			44.00	17.23	27.69	5.23	0.92	0.62	0.31	0.92	3.08		
<b>Seat allocation</b>			<b>7</b>	<b>3</b>	<b>4</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>14</b>	
Committee seat allocation	14		6.16	2.41	3.88	0.73	0.13	0.09	0.04	0.13	0.43	14	



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APPENDIX 2

**Audit and Governance Committee of 7**  
**POLITICAL BALANCE ACROSS THE COUNTY as at 8 May 2020**

	Total	Vacancy	Conservative	Labour	Liberal Democrats	Independent	Green	St. Neots Independent	Liberal Party	Werrington First	HDC Independent	Total	Entitlement
CAMBRIDGESHIRE	1		35	7	16	1		2				61	1 Conservative
CAMBRIDGE CITY	1			26	15	1						42	1 Labour
EAST CAMBS.	1		15		11	2						28	1 Conservative
FENLAND	1		25		2	10	1					38	1 Conservative
HUNTINGDONSHIRE	1		30	4	7	1					10	52	1 Conservative
PETERBOROUGH	1		27	17	9		2		1	3		59	1 Liberal Democrat
SOUTH CAMBS.	1		11	2	30	2						45	1 Liberal Democrat
<b>TOTAL</b>	<b>7</b>	<b>0</b>	<b>143</b>	<b>56</b>	<b>90</b>	<b>17</b>	<b>3</b>	<b>2</b>	<b>1</b>	<b>3</b>	<b>10</b>	<b>325</b>	
POLITICAL BALANCE %			44.00	17.23	27.69	5.23	0.92	0.62	0.31	0.92	3.08		
<b>Seat allocation</b>			<b>4</b>	<b>1</b>	<b>2</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>7</b>	
Committee seat allocation	7		3.08	1.2061	1.9383	0.3661	0.0644	0.0434	0.0217	0.0644	0.2156	7	

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# Agenda Annex

## ANNEX B

### MEMBERS' ATTENDANCES AT MEETINGS OF THE COUNCIL, CABINET, COMMITTEES AND PANELS

#### MUNICIPAL YEAR 2019/20

<b>COUNCIL</b> <i>(met on 6 occasions)</i>			
Ablewhite, J D <i>(to 21.11.19)</i>	4	Humphrey, M	6
Alban, T	3	Johnson, Dr N	5
Banks, B S	4	Jordan, Mrs P A	3
Bellamy, R E	2	Kadewere, P	6
Besley, L A	0	Keane D N	6
Beuttell, Mrs M L	6	Maslen, C J	6
Bull, G J	6	Masson, H V	6
Burton, S M	2	McGuire L W	6
Butler, E R	6	Mead, D J	5
Bywater, S	6	Morris, J P	3
Chapman, B S	4	Neish, J	5
Clarke, J	6	Palmer, J M	6
Conboy, Mrs S J	5	Prentice, K I	6
Cooper-Marsh J C	6	Roberts, A <i>(from 13.2.20)</i>	1
Corney, S J	6	Sanderson, T D	6
Criswell, S J	5	Shrapnell, Mrs P E	5
Davies, J W	6	Smith, Mrs S	5
Dew, D B	6	Tavener, Mrs J	4
Diaz, Ms A	5	Terry, D	6
Dickinson, Ms A	6	Tuplin, R G	4
Fuller, R	6	Tysoe, D M	6
Gardener, I D <i>(from 12.12.19)</i>	1	Underwood, D R <i>(to 24.6.19)</i>	2
Gaskin, P L R	6	Wakeford, S	4
Giles, D A	5	Wells, D J	3
Giles, Mrs S	6	West, R J	6
Gray, J A	6	White, J <i>(to 4.11.19)</i>	3
Grice, M S	6	Wilson, Mrs S <i>(from 01.08.19)</i>	3
Gulson, K P	3		

<b>CABINET</b> <i>(met on 11 occasions)</i>			
Bull, G J <i>(to 4.12.19)</i>	7	Neish, J <i>(from 4.12.19)</i>	4
Beuttell, Mrs M L	11	J M Palmer	11
Fuller, R	11	Prentice, K I <i>(from 4.12.19)</i>	4
Gray, J A	10	D M Tysoe <i>(to 4.12.19)</i>	4
Keane, D <i>(from 4.12.19)</i>	4		

<b>CORPORATE GOVERNANCE COMMITTEE</b> <i>(met on 6 occasions)</i>			
Bull, G J <i>(from 4.12.19)</i>	1	McGuire, L W	5
Burton, S M	4	Morris, J P	1
Butler, E R	5	Roberts, A <i>(from 26.2.20)</i>	0
Conboy, Mrs S J <i>(from 24.7 to 9.10.19)</i>	1	Underwood, D R <i>(until 24.6.19)</i>	1
Gaskin, P L R	6	Wells, D J <i>(to 4.12.19)</i>	1
Giles, D A	3	West, R J <i>(from 4.12.19)</i>	1
Kadeware, P	4	White, J <i>(to 4.11.19)</i>	1
Keane, D N <i>(to 4.12.19)</i>	5	Wilson, Mrs S <i>(from 9.10.19)</i>	1
Masson, H V	5		

<b>DEVELOPMENT MANAGEMENT COMMITTEE</b> <i>(met on 12 occasions)</i>			
Ablewhite, J D <i>(to 21.11.19)</i>	6	Humphrey, M	10
Besley, L A	7	Johnson, Dr N	7
Bull, G J <i>(from 4.12.19)</i>	3	Maslen, C J	8
Butler, E R	12	Neish, J	10
Conboy, Mrs S J	7	Prentice, K I <i>(to 4.12.19)</i>	7
Corney, S J	12	Sanderson, T D	9
Dew, D B <i>(from 9.10.19)</i>	4	Smith, Mrs S	12
Fuller, R <i>(to 4.12.19)</i>	6	Tysoe, D M <i>(from 4.12.19)</i>	3
Gardener, I <i>(from 26.2.20)</i>	1	Tuplin, R G	11
Gulson, K P	10	West, R J <i>(to 9.10.19)</i>	6

<b>EMPLOYMENT COMMITTEE</b> <i>(met on 4 occasions)</i>			
Dickinson, Ms A	4	Tavener, Mrs J	3
Jordan Mrs P A	1	Terry, D	1
Keane, D N	4	Tysoe, D M	4
Sanderson, T D	2	West, R J	4

<b>LICENSING AND PROTECTION COMMITTEE</b> <i>(met on 4 occasions)</i>			
Banks, B S	4	Jordan, Mrs P A	3
Beuttell Mrs M L <i>(to 4.12.19)</i>	3	McGuire, L W	3
Clarke, J	4	Mead, D J	2
Criswell, S J	4	Prentice, K I <i>(from 4.12.19)</i>	0
Diaz, Ms A	4	Shrapnel, Mrs P E	2
Dickinson, Ms A	4	West, R J	2
Giles, Mrs S A	4		

<b>LICENSING COMMITTEE</b> <i>(met on 1 occasions)</i>			
Banks, B S	1	Jordan, Mrs P A	0
Beuttell Mrs M L <i>(to 4.12.19)</i>	1	McGuire, L W	1
Clarke, J	1	Mead, D J	1
Criswell, S J	1	Prentice, K I <i>(from 4.12.19)</i>	0
Diaz, Ms A	1	Shrapnel, Mrs P E	1
Dickinson, Ms A	1	West, R J	1
Giles, Mrs S A	1		

<b>OVERVIEW AND SCRUTINY PANEL (CUSTOMERS AND PARTNERSHIPS)</b> <i>(met on 9 occasions)</i>			
Alban, T	6	Dickinson, Ms A	8
Banks, B S	8	Giles, D A	6
Bellamy, R E	7	Prentice, K I <i>(until 4.12.19)</i>	5
Bywater, S	9	Smith, Mrs S	7
Conboy, Mrs S J <i>(from 24.7.19 until 9.10.19)</i>	0	Tavener, Mrs J	8
Criswell, S J	5	Underwood, D R <i>(to 24.6.19)</i>	1
Davies, J W	4	Wilson, Mrs S <i>(from 9.10.19)</i>	2
Diaz, Ms A	5		

<b>OVERVIEW AND SCRUTINY PANEL (PERFORMANCE AND GROWTH)</b> <i>(met on 9 occasions)</i>			
Chapman, B S	8	Gulson, K <i>(from 9.10.19)</i>	3
Cooper-Marsh, J C	3	Grice, M S	7
Corney, S J	7	Morris, J P	6
Davies, J W <i>(until 26.2.20)</i>	8	Roberts, A <i>(from 26.2.20)</i>	1
Dew, D B	8	Wakeford, S	7
Dickinson, Ms A <i>(to 9.10.19)</i>	4	Wells, D J	5
Gaskin, P L R	8	White, J <i>(to 4.11.19)</i>	4
Gardener, I <i>(from 26.2.20)</i>	1		

NB: This schedule represents the attendance record of Members at District Council meetings. Members' responsibilities in terms of external organisations to which they are appointed by the District Council and duties within respective wards is not recorded. The Report of the Independent Panel estimated that, on average, non-executive Members spent 8.5 hours per week on Council duties.

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Emp No	Name	Basic Allowance	Special Responsibility Allowance	Arrears	Care & Other Allowances	Civic Allowance	Travel Expenses	Subsistance	Grand Total
25030	ABLEWHITE JASON CLLR	£3,018.75	£660.68	-£48.31					£3,631.12
33565	ALBAN TIMOTHY CLLR	£4,533.75	£2,846.44	£25.26	£8.92				£7,414.37
34561	BANKS BARRY CLLR	£4,533.75		£11.25	£8.92		£97.20		£4,651.12
34562	BELLAMY RICHARD CLLR	£4,533.75		£11.25	£8.92				£4,553.92
34563	BESLEY LEWIS CLLR	£4,533.75	£620.04	£11.25	£8.92				£5,173.96
34564	BEUTTELL MARGARET CLLRM	£4,533.75	£8,457.00	£32.25	£8.92		£1,272.10		£14,304.02
32488	BULL GRAHAM CLLR	£4,533.75	£11,316.16	£99.82			£1,321.65		£17,271.38
34565	BURTON SHAUN CLLR	£4,533.75	£103.34	-£15.42	£8.92				£4,630.59
23639	BUTLER ERIC CLLR	£4,533.75	£6,358.29	£27.00	£8.92				£10,927.96
34566	BYWATER SIMON CLLR	£4,533.75	£699.91	£11.25	£8.92		£35.10		£5,288.93
32216	CHAPMAN BARRY CLLR	£4,533.75		£11.25	£8.92				£4,553.92
34567	CLARKE JEFFREY CLLR	£4,533.75	£2,119.71	£16.50	£8.92		£152.10		£6,830.98
33246	CONBOY SARAH CLLRM	£4,533.75	£1,348.26	£12.99	£8.92				£5,903.92
34568	COOPER-MARSH JUSTIN CLLR	£4,533.75		£11.25	£8.92		£10.80		£4,564.72
34569	CORNEY STEPHEN CLLR	£4,533.75	£516.70	£39.58	£8.92				£5,098.95
25034	CRISWELL STEPHEN CLLR	£4,533.75	£6,358.29	£27.00					£10,919.04
20013	DAVIES JOHN CLLR	£4,533.75	£1,574.97	£15.24			£573.75		£6,697.71
34491	DEW DOUGLAS CLLR	£4,533.75	£5,956.05	£88.59	£8.92		£68.10		£10,655.41
34570	DIAZ ANITA CLLRM	£4,533.75		£11.25	£8.92				£4,553.92
33250	DICKINSON ANGELA CLLRMS	£4,533.75	£3,277.71	£77.08	£8.92				£7,897.46
32689	FULLER RYAN CLLR	£4,533.75	£13,404.10	£41.25	£8.92		£661.10		£18,649.12
33361	GARDENER IAN CLLR	£1,380.60	£51.67	£7.13					£1,439.40
34571	GASKIN PHILIP CLLR	£4,533.75	£700.26	£12.99	£8.92				£5,255.92
32690	GILES DEREK CLLR	£4,533.75		£11.25	£8.92		£86.40		£4,640.32
33879	GILES SANDRA CLLRM	£4,533.75		£11.25	£8.92				£4,553.92
25037	GRAY JONATHAN CLLR	£4,533.75	£8,457.00	£32.25	£8.92				£13,031.92
34572	GRICE MICHAEL CLLR	£4,533.75		£11.25	£8.92				£4,553.92
34573	GULSON KEVIN CLLR	£4,533.75	£620.04	£11.25	£8.92		£142.20		£5,316.16
34574	HUMPHREY MICHAEL CLLR	£4,533.75	£620.04	£11.25	£8.92				£5,173.96
34582	JOHNSON NIK CLLR	£4,533.75	£620.04	£11.25	£8.92				£5,173.96
30828	JORDAN PATRICIA CLLRMS	£4,533.75		£11.25	£8.92				£4,553.92
32688	KADEWERE PATRICK CLLR	£4,533.75		£11.25					£4,545.00
34575	KEANE DAVID CLLR	£4,533.75	£3,327.82	£13.26	£8.92				£7,883.75

Emp No	Name	Basic Allowance	Special Responsibility Allowance	Arrears	Care & Other Allowances	Civic Allowance	Travel Expenses	Subsistance	Grand Total
34576	MASLEN COLIN CLLR	£4,533.75	£620.04	£11.25	£8.92				£5,173.96
34586	MASSON HAMISH CLLR	£4,533.75		£11.25	£8.92				£4,553.92
30830	MCGUIRE LAWRENCE CLLR	£4,533.75	£2,800.02	£18.27	£8.92				£7,360.96
33566	MEAD DAVID CLLR	£4,533.75		£11.25					£4,545.00
32990	MORRIS JOHN CLLR	£4,533.75		£11.25	£8.92				£4,553.92
34577	NEISH JONATHAN CLLR	£4,533.75	£4,930.81	£13.26	£8.92		£810.90		£10,297.64
33567	PALMER JOHN CLLR	£4,533.75	£8,457.00	£32.25	£8.92		£652.05		£13,683.97
34578	PRENTICE KEITH CLLR	£4,533.75	£4,172.34	£24.87	£8.92		£120.15		£8,860.03
35075	ROBERTS ADAM CLLR	£600.78							£600.78
22825	SANDERSON THOMAS CLLR	£4,533.75	£4,533.75	£22.50					£9,090.00
32036	SHRAPNEL PATRICIA CLLRM	£4,533.75		£11.25	£8.92				£4,553.92
34579	SMITH SALLY CLLRM	£4,533.75	£516.70	£39.58	£8.92				£5,098.95
33881	TAVENER JILL CLLRM	£4,533.75	£700.26	£12.99					£5,247.00
34580	TERRY DOUGLAS CLLR	£4,533.75		£11.25	£8.92				£4,553.92
341129	TUPLIN RICHARD CLLR	£4,533.75	£620.04	£11.25	£8.92		£108.90		£5,282.86
32217	TYSOE DARREN CLLR	£4,533.75	£5,901.05	£32.25	£8.92				£10,475.97
33883	UNDERWOOD DAVID REV	£1,050.00			£8.92				£1,058.92
34583	WAKEFORD SAMUEL CLLR	£4,533.75		£11.25	£8.92				£4,553.92
34581	WELLS DAVID CLLR	£4,533.75		£11.25	£8.92		£45.45		£4,599.37
33489	WEST RICHARD CLLR	£4,533.75	£4,204.85	£20.76					£8,759.36
33570	WHITE JIM CLLR	£2,677.88		£11.25	£8.92				£2,698.05
34926	WILSON SARAH CLLRM	£3,030.00					£109.80		£3,139.80
<b>Totals</b>		<b>£233,911.76</b>	<b>£117,471.38</b>	<b>£1,002.44</b>	<b>£383.56</b>	<b>£0.00</b>	<b>£6,267.75</b>	<b>£0.00</b>	<b>£359,036.89</b>